

MISSISSIPPI STATE BOARD OF PHYSICAL THERAPY



Newsletter

Issue 8

Volume 1

Winter 2014

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Deborah McDonald, PT, Treasurer
Shannon Singletary, PT, Member
Douglas Roll, PT, Member
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Melanie Woodrick, CPA, Consumer Member

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Beth Holmes, License Registration Agent

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Word from Board Chair

Fall has arrived, and with it a new fiscal year and new plans at the Mississippi State Board of Physical Therapy (MSBPT). Your Board members and staff are working hard to ensure that Mississippi consumers of physical therapy are served by safe, competent, and ethical physical therapy professionals. Here are a few news items you should know about:

- We have a new Board chair. Dr. Cyndi Scott was elected the Board chair at the July Board meeting. Dr. Scott is a long time Board member, having served two terms on the Physical Therapy Advisory Committee to the Mississippi Department of Health and is now two years into a new term on the MSBPT. She currently practices as program director of William Carey University Physical Therapist Educational Program. Thanks go to Shannon Singletary, our outgoing Board chair, who has served the Board well during his tenure as president.
- Melanie Woodrick joined the MSBPT Board in July. Melanie was appointed by our governor as our consumer member. She is a C.P.A. and partner at Grantham Poole Accounting firm and has a rich history of board service.
- Doug Roll, PT, now represents the Southern Congressional District as a Board member. Doug practices as an orthopedic private practitioner on the Gulf Coast.
- Special thanks to Laurel physical therapist Phil Raspberry, who served in the southern district position for the past two terms, and to Kathy Henry of Brandon who served as the consumer representative for the past four years.

Two Board members and one staff member represented MSBPT at the FSBPT annual meeting in San Francisco in September. The theme of the conference this year was "Lifting the Fog of Regulation." Shannon Singletary, Cyndi Scott, and Beth Holmes participated in workshops on several new initiatives. Hot topics included board effectiveness, foreign-trained therapist licensure issues, license portability from state to state, regulating telehealth, the APTA Integrity in Practice Initiative, and new ideas in continuing competence. Watch for deliberations by the Board on some of these issues in the upcoming year. Also, congratulations to the MSBPT staff for being awarded a 5 star rating for reporting to the FSBPT practitioner database! Way to go, ladies!

The Board conscientiously seeks to serve the physical therapists and physical therapist assistants in Mississippi to provide competent, safe, and effective practice to the citizens of Mississippi. Please let us know how we can serve you better.

Cyndi K. Scott, PT, PhD, MBA

Mississippi Represented at the Federation of State Boards Meeting

On September 20, 2014 most of the 50 states and several U. S. territories were represented at the annual Federation of State Boards of Physical Therapy (FSBPT) meeting in San Francisco. So what goes on at a meeting in San Francisco? Shopping, eating great seafood, and riding trolley cars all day long are just some of the many activities that took place.

Now that I have your attention, I will tell you what really took place. The physical therapists and physical therapist assistants of the State of Mississippi were represented well. First, we had the opportunity to learn best practices to help our Board protect the public. Second, we looked at ideas to help our professionals that must work in multiple states. Finally, we discussed telemedicine and its role in the new frontier of treating patients from a distance. Our meetings and learning opportunities actually began at 7:30 a.m. and ended at 5:00 p.m. each day. In order to see the sights and eat the great seafood, participants had to settle for doing that at dark.

Your Board's primary responsibility is to protect the public. In doing so the Board may impose sanctions on those that violate the rules and regulations of our licensure act. Our sanctions should be progressive and consistent. In a workshop dealing with regulation, we were advised that looking back over the past five to seven years at decisions is a good way to maintain that consistency that is needed. This meeting reminded us to look at sanctions imposed by other states for similar violations. We were also taught to look at the legal community and to appeals history as a guide. Finally, in order to protect the public we must have a great relationship with our Board's attorney. In Mississippi the attorney general's office assigns an attorney to represent and guide the Board in all legal matters. Our (Your) Board attorney also helps us with interpretation of regulations and application of sanctions. A workshop dedicated to the role of the board attorney was a great reminder of all of their different functions. Here are just a few: The board attorney guides procedures so that they are followed appropriately. The attorney educates board members on procedures during hearings. The board attorney helps by articulating the basis or justification for a decision. The attorney advocates for the agency by supporting it in its decisions.

At this national meeting we also discussed ways to help physical therapists and physical therapist assistants more easily work in multiple states by means of a physical therapy licensure compact. Simply put, compacts are contracts between states. One easy way of thinking of this "agreement" would be thinking of the compact between states regarding drivers' licenses. Obviously, if you are licensed to drive in Mississippi, you are licensed to drive in all 50 states of the United States of America. Before I go further, I should say that this workshop was only a discussion and your Board has not entered into a compact with any other states regarding physical therapy licensure. There is a strong argument that if there were a physical therapy licensure compact between states, there would be an increase in access to physical therapy care and therefore benefit the public. If states did enter into a compact, each state would retain power over licensure. This compact ideology would also allow information regarding past violations and sanctions against therapists to be shared easily between states, thereby strengthening the state board's ability to protect the public. For the individual therapist that must work in multiple states, the process of getting licensed in multiple states would be streamlined and potentially be less expensive through use of a physical therapy licensure compact.

Finally, Alan Chong W. Lee presented a great workshop on telehealth. What is telehealth and how should it be used in physical therapy? Telehealth is a moving target definition; however, it can be defined as providing services with the use of telecommunication devices. With today's technology, it is reasonable that physical therapy patients may benefit through this service. Portable devices and other software can be used by therapists at a separate location to monitor wounds, give advice, and even measure range of motion. Some of the goals of telehealth would be to fill gaps in patient care and remove barriers that are out of the patient's control. Other benefits would include reducing facility costs, increasing provider efficiency, extending access to care to remote patients, and reducing travel costs. We also know that telehealth would not benefit those that need manual therapy, many services of wound care, or hands on examination. So, obviously telehealth should not threaten the traditional environments of physical therapy practice. It is also important to remember that licensure would be required not where the therapist is working from but instead where the patient is receiving the care. From this workshop, it is clear that telehealth definitely has a future in the practice of physical therapy; however, more research needs to be conducted and procedures need to be established in order to set best practices.

Attendance at these workshops is another way that your Mississippi State Board of Physical Therapy is at work making sure that it does its best to protect the public.

Shannon Singletary DPT, PT, ATC, CSCS
Board Member

BOARD NEWS

New Board Appointments

Governor Phil Bryant has announced two new appointments to the Mississippi State Board of Physical Therapy. The Board is pleased to welcome Douglas Roll from Ocean Springs, who is representing the 4th Congressional District, and Melanie Woodrick of Jackson, who is the consumer representative.

Mr. Roll received his physical therapy degree in 1989 from Ohio University. He then entered and successfully completed an 18-month residency in Orthopedic Manual Therapy at the Gulf Coast Graduate Physical Therapy Institute in 1991. With his intensive training in orthopedics and manual therapy, Doug became a fellow to the American Academy of Orthopedic and Manual Therapy (FAAOMPT) in 1994 and a Board Certified Orthopedic Specialist (OCS) in 1996. Since 1989 Doug has worked in private practice, first starting Gulf Coast Physical Therapy and then later Rehabilitation Corporation. In 1998 he opened Physical Therapy Center of Ocean Springs. Work Ready, a company that provides onsite early intervention and post injury care at Huntington Ingalls Shipbuilding in Pascagoula, was established by Mr. Roll in 2012. An additional aspect of Doug's work as a physical therapist is that he is on the faculty at University of Mississippi Medical Center School of Physical Therapy, Ohio University, and University of South Alabama. He has been married to the former Pamela Rigney for 21 years and has one daughter. Doug and his family are members of St. Alphonsus Catholic Church. His civic and community activities include serving as a board member of the Mississippi Gulf Coast YMCA and the Rotary Club.

Originally from Jacksonville, Florida, Melanie Woodrick attended the University of Mississippi and earned a Bachelor of Business Administration. She is a partner with Grantham Poole CPAs. Melanie has had extensive personal experience with both inpatient and outpatient physical therapy and is able to bring an authentic voice to the concerns of consumers. Mrs. Woodrick and her husband, Woody, are active members of Christ United Methodist Church in Jackson, where she enjoys singing in the choir. She is a board member of the Center for Ministry and serves on the Taxation and Education Committees for the Mississippi Society of Certified Public Accountants.

The Board and staff look forward to working with Doug and Melanie in our efforts to ensure public safety and maintain physical therapy practice standards.

Farewell to Board Members

The Board regretfully bids farewell to two Board members who served well and faithfully during the past several years. Phil Rasberry, PT, of Laurel, served as a Board member representing the 4th Congressional District. He was appointed to the Board by former Governor Haley Barbour in January 2009 and served until July 2014. During his five years of service on the Board, Phil brought the practical perspective of a Rehab Director of an outpatient therapy clinic that is associated with a hospital. The Board appreciated his practical knowledge and guidance as it faced many serious issues and decisions. Kathy Henry of Brandon was also appointed by Governor Haley Barbour in July 2010 and served as the consumer representative until July 2014. Kathy's many years of public service as a school counselor, her involvement in many professional, community, and religious activities, and her own personal exposure to the physical therapy profession gave her a broad understanding of the needs of consumers in our state. Both Phil and Kathy helped guide physical therapy as a profession and contributed to ensuring public safety. The Board deeply appreciates their years of service.

New Licensees

The Board is pleased to welcome 182 new licensees to the physical therapy community in Mississippi. These licensees are either new graduates who have passed the NPTE and received their permanent licenses, or practitioners who were previously licensed in other states and have either moved to Mississippi or who live in other states but are practicing in Mississippi. To the new graduates, we offer our congratulations on both graduation and on passing the NPTE. This is a note worthy accomplishment. To the physical therapy practitioners who were licensed in other states, welcome to Mississippi!!

New Graduates Licensed as of Spring 2014

Physical Therapists:

Able, Kymberli Terriel
Adcock, Benjamin Scott
Alexander, Laurie Elizabeth
Bailey, Tracey L.
Barnes, Joni M.
Bennett, Jordan A.
Black, Ryan Austin
Boothe, Spencer K.
Brunk, Grace M.
Buckalew, Lauren Cooper
Buono, Brandon S.
Burnett III, John Robert
Burnham, Elizabeth Conner
Clayton, Ryan S.
Colston, Katya M.
Crosswhite, Clayton R.
Crowley, Andrew Paul
Davis, Lindsey Rae
Elder, Kaylee N.
Fandel, Catherine Randall
Fandel, Peyton Michael
Flowers, Meredith McCoy
Foster, Molly K.
Giles, Blake G.
Glaze, Christopher Michael
Gore, Thomas Andrew
Graham, Emily Anne
Harvey, Quincy James
Hathcock, Stacey Allen
Hester, Sidney Seth
Hinton, Patrick W.
Hobbs, Blake S.
Hobbs, Justin L.
Holifield, Sarah Elise
Huesser, Jeffrey Paul
Hyland, Mary Paige Francis
Ingram, Kaitlin A.
Jackson, Whitney Reagan
Josey, Jonathan Lloyd
Lemon, Jessica A.
Maloney, Joshua L.
Meitzler, Carlton Dale
Murrell, Courtland Raye
Nichols, Justin Allan
Oakes, Caroline E.
Pace, Betsy G.
Parish, Kelly Sitton
Parker, William B.
Patterson, Lindsey T.

Peterson, Matthew G.
Princiotta, Michael A.
Ross, Leah Pritchard
Sanders, Jamie
Schuppan, Brooke E.
Smithers, Austin W.
Snell, Alyson Rae
Stanley, Jeana Erickson
Stephens, Kimberly A.
Thomas, Jerrica J.
Thompson, Christina Marie
Thompson, Jack I.
Thompson, Sharon Brown
Touchstone, Jr. Dale Alexander
Tranum, Margaret Sloan
Vinson, Jason Anthony
Walker, Caleb D.
Walker, Carmen A.
Webster, Jr., Charles E.
West, Marlee Kate
Whaley, Sarah E.
Whatley, Blake Jeremy
Wuerdeman, John M.
Wynn, Virginia Wegener
Yates, Wesley R.
Young, Jr., Randy
Young, Michael Brandon

Physical Therapist Assistants:

Alexander, Hannah Sheree
Armstrong, Meagan Ruby-Marie
Armstrong, Shelby Elizabeth
Betts, LaMarcus O'Neal
Bloodworth, James L.
Blount, Fulton Heath
Breland, Chelsea N.
Bridges, Jason Wayne
Bridges, Joseph J.
Bullock, Amanda Kay-Lynn
Burton, Shauna M.
Catlett, Elizabeth A.
Chu, Aaron W.
Coats, Erin Nicole
Coleman, Cynthia D.
Collins, Whitney E.
Cooper, Dale J.
Coward, Katherine S.
Delbridge, Laura A.
DesJardins, William Jarret

Dew, Jessica Haley Wells
Dowdy, Kathryn Nicole
Ferguson, Lee Michael
George, Michael W.
Gibson, Matthew J.
Greer, Kelli Hutcheson
Grissom III, Harold Owen
Hailey-Dukes, Jennifer K.
Hester, Margo Nichole
Hollingsworth, Lori C.
Hollowell, Eric M.
Holt, Stephanie L.
Horne, Jonathan Alan
Johnson, Emma Jane
King, Jason B.
Lander, Calen T.
Lathrop, April D.
Little, Elizabeth H.
Mason, Steven W.
McClain, Cherish Marie
McLain, Angela Marie
McLendon, Chelsey L.
Mooneyham, Sandra Smith
Moore, Jessica Jordan
Moore, Johnna Rachel
Moss, Brandon G.
Murphy, Jessica M.
Prestwood, Charles A.
Reichard, Lynn T.
Richards, Kristi M.
Robison, Cristin W.
Robson, James R.
Rogers, Christopher S.
Silva, Terrence W.
Smith, Amber Moseley
Smith, Dustin H.
Smith, Melanie Marisa
Taylor, Amanda Marie
Thames, June
Tholl, Martin J.
Thompson, Jordan B.
Tremaine, Alison Nicole
Tunnell, Alison Brooke
Van, Phuong T.
Vick, Jessica C.
Walden, Mallory Dawn
Wilbanks, Jessica Shannon
Wilson, Raven D.
Wilson, Trent H.
Woodard, Kaysee Hover

Physical Therapy Practitioners from other states or reinstatement of license since the Spring 2014 newsletter.

Physical Therapists:

Amio, Jhoanna H.
Bhartiya, Priyadarshini
Bradford, Ashley Nations
Cokeley, Tracy Lynn
Couch, Brandon A.
Coward, Brittany L.
Furr, Brandi K.
Hancock, Leigh Lanus
Harris, Kimberly Elizabeth
Holman, Amanda L.
Kubat, Emily A.
Lukasavitz, Lance F.
McKee, Kelly Marie
Mims, Brittany Barnett
Monteiro, Thiago F.
Nucheren, Anthony R.
Nucheren, Nicholas P.
Parker, Ivan R.
Parker, Krista Elaine
Purvis, Curtis D.
Rivera-Santoyo, Angela Marie
Salyer, James Edward
Santibanez, Elizabeth Dryden
Shaw, Eric V.
Solien, Mihaela Michelle
Sullivan, Claudia Howell

Physical Therapist Assistants:

Cox, Zachary R.
Cristee, Alexander K.
Ford, Billy D.
Frost, Jessica E.
Jakins, Gregory A.
McCulloch, Michael Taylor
Symmes, Christopher A.
Thompson, Frances DeJarnette
Walz, Julie Elizabeth

NON RENEWED LICENSEES

Non-Renewed licenses for persons whose surnames begin with M-Z and whose license expire in even-numbered years (2014)

The following did not renew their licenses and cannot practice physical therapy in the State of Mississippi as of July 1, 2014. Some licensees may have been reinstated since this newsletter went to press. Check the license verification at www.msbt.ms.gov for any updates.

Physical Therapists:

Carnes, Courtney A.	PT4324
Collins, Kimberly Spell	PT3701
MacDonald, Lorne T.	PT5441
Marrero, Adrian N.	PT5248
McCoy, Lauren D.	PT0552
McGehee, Lisa R.	PT0356
Miller, Anthony P.	PT4548
Moore, Adam M.	PT4075
Moran, Jonathan W.	PT4488
Moser, Jennifer Renee	PT4973
Mullins, Stacy T.	PT4225
Murphy, John D.	PT5183
Myers, Sarah G.	PT4273
Myers, Shannon J.	PT3378
Newman, William Jarrod	PT4691
Newsome III, John Thomas	PT4838
Nickens, Terrence	PT3573
Norris, Angela T.	PT0501
Nuwer, David C.	PT0295
Oates, Charles L.	PT4464
Ortega, Yolanda A.	PT4719
Otis, Jessica C.	PT5455
Otto, Alaina M.	PT5427
Pajuheshfar, Jimmy	PT5226
Parsons, Tara A.	PT2673
Pasaol, Maria Theresa	PT5249
Paxton, Brian S.	PT4026
Pickel, Courtney Emil	PT5320
Plummer, Renita U.	PT1234
Porter, Debra L.	PT4672
Pumphrey, Thomas L.	PT1484
Ragan, Pamela Jill	PT1216
Ramil, Russel Lyne G.	PT5234
Richardson, Randi Moak	PT4743
Riley, Cameron W.	PT4877
Rivers, Tabitha C.	PT5172
Roberts, Damie E.	PT4820

Roberts, Jill I.	PT4123
Rocconi, Lauren K.	PT4737
Sanders, Teresa M.	PT5044
Scott, Ambrosia D.	PT5042
Shettles, Marla M.	PT1053
Shires, Cynthia L.	PT0142
Sibley, Rachel K.	PT4170
Silverberg, Maria A.	PT5214
Simmons, Mary Margaret	PT2417
Skinner, Carolyn M.	PT2094
Smelser, Joe Howard	PT4666
Smith, Lucille J.	PT5217
Spann, Jennifer L.	PT4395
Spriggs, Jesse C.	PT4281
Spring, Sarah K.	PT5365
St. John, Ann Claire	PT5136
Stevens, Maureen M.	PT2031
Stewart, Gail C.	PT4483
Stone, Elizabeth R.	PT5215
Stoner, Mandi L.	PT5038
Strahan, Douglas Y.	PT0457
Strickert, Tiffany F.	PT4841
Taggart, Iris L.	PT3287
Thornton, Mason A.	PT4731
Tiller, Brooks L.	PT5191
Turner, Jennifer M.	PT2894
Tynes, Brittney Roberts	PT5077
Ujek-Nardo, Tiffany C.	PT5012
Vieth, Tara Newman	PT5201
Vital, Citadel Cabrera	PT4889
Vydra, Darrell G.	PT4942
Wade, Carolyne K.	PT5369
Watson, Thomas C.	PT5174
Weglicki, John Taylor	PT5220
Wesley, Sr., Nehemiah M.	PT3985
White, Charles F.	PT0736
Whiteside, Janalyn	PT0642
Wilkins, Shannon S.	PT5210

Wilson, Leslie D.	PT5223
Winton, Christy Paine	PT4673
Wittmann, Gary M.	PT0287
Wood, Winona M.	PT5230
Woodard, Chereny Shekea	PT4648
Yates, Catherine F.	PT4920
Zalamea, Cindy R.	PT3135

Physical Therapist Assistants:

Mantooth, Misti A.	PTA5048
McDowell, Susan Boyette	PTA5047
Murphy, Madeline C.	PTA5468
Neri, Savannah K.	PTA5408
Nickle, Sally C.	PTA1666
Oertwig, Bethany O.	PTA3575
Perkins, Jr., Johnny J.	PTA2337
Pruitt, Jr., Dillard L.	PTA1596
Reid, Christina M.	PTA4296
Robinson, Joshua R.	PTA5035
Rodriguez, Jerry	PTA5438
Roy, Christopher R.	PTA4271
Serton, Tim E.	PTA3425
Seruntine, Juanita G.	PTA3449
Shipman, Shelley R.	PTA3017
Sirucek, Gary W.	PTA3342
Smith, Jamila	PTA4171
Smith, Natalie S.	PTA2987
Sparkman, Elizabeth A.	PTA5436
Spencer, Barry D.	PTA3784
Stafford, Natosha L.	PTA4971
Stewart, Susan Grigg	PTA5000
Taunton, Megan Paul	PTA4316
Tew, Cheryl M.	PTA1831
Vanek, Casey L.	PTA5336
Wallace, Katy R.	PTA1361
Waters, Anna S.	PTA4933
White, Teresa M.	PTA1061

MERRY
Christmas
&
HAPPY HOLIDAYS

DOES CONTINUING EDUCATION CREATE COMPETENCE?

Would your patients say that you are competent? How can they tell? How can YOU tell? The Mississippi State Board of Physical Therapy has a serious responsibility to assure consumers that physical therapy practitioners licensed in our state practice in a safe, competent, and professional manner. That is a huge commitment, and we take it seriously.

Many health care think tanks and the literature are convincing in their assertion that passive continuing education courses do not necessarily create competent practitioners. For example, the Pew Commission (1995) states:

The skills, competencies and values for a successful lifetime of professional practice cannot be learned in a single educational encounter. Rather, the health professions must recapture the tradition of a continuing commitment to learning. The rate of change in the health care system makes this commitment imperative for the practitioner and society alike. This commitment must transcend passive, continuing professional education and move towards clear standards of continuing competence.

So what is the difference between continuing education and continuing competence? Continuing education is usually considered to be attending an educational offering that is time limited and deals with a particular topic of interest in a seminar or conference format. Continuing competence is a much broader term that includes a range of activities, including self-assessment, professional service, research, educational offerings, and teaching. The APTA (2001) defined it this way: "The ongoing acquisition, application, and evaluation of contemporary knowledge, skills, and abilities to meet or exceed performance standards based on the physical therapist's roles and responsibilities, within the context of public health, welfare, and safety."

Your Mississippi Board is currently in the process of updating the continuing competence regulations for licensees in the state. Before you panic, we are NOT considering periodic re-examination for licensure renewal. We ARE working with our national leaders at the Federation of State Boards of Physical Therapy to develop a model of continuing competency that is right for our state.

We are contemplating a two-tiered system. The typical continuing education courses or conferences will continue to be a part of the model as "certified activities." We are also considering a wide range of other activities that may earn Continuing Competence Units (CCUs) as "approved activities." On the table for consideration in this category are credit for clinical instructorship, in-service activities, teaching activities, service on professional boards and committees, use of self-assessment tools, independent study, and numerous others. In addition, the Board is considering adopting some version of the national model, which requires 30 CCUs for each licensure period in order to renew. This is an increase in the number of required hours for our licensees. However, we believe that the addition of "approved activities" may offset the cost and inconvenience of the new requirements.

Expect new regulations for public comment in Spring 2015. In preparation for this endeavor, the Board will host Heidi Herbst Paakkonen at its January board meeting. Heidi is the continuing competence product manager at FSBPT, and she will be educating the Board on FSBPT's continuing competence model <http://www.fsbpt.org/FreeResources/ContinuingCompetence/ContinuingCompetenceModel.aspx> in preparation for revising the standards. Our meetings are always open to licensees and the public. We invite you to come and be part of the discussion!

R E M I N D E R S

- All licensees must take two hours of board-approved programs in ethics/professional responsibility as part of their total CE requirement each licensure period.
- Address changes must be submitted on the change of address form located on the Board's website no later than thirty (30) days after such change is effective. The Board may assess a licensee a fee of \$25.00 for failure to notify the Board of address change.
- You should always verify that a course is approved on the Board's website if you plan to submit it for continuing education credit.
- Failing to report to the Board any unprofessional, incompetent or illegal acts that appear to be in violation of this law (Part 3103 Rule 6.1.29) or any rules established by the Board is a violation for which a licensed physical therapist or physical therapist assistant may be disciplined.
- Requests to change names must be accompanied by a certified legal document which attests the change (marriage license, etc.)
- The Board and its staff cannot answer questions about Medicare/Medicaid reimbursement requirements or codes. You will need to contact the Medicare/Medicaid office.

Did you know?

- ❖ There are 1,849 physical therapists and 1,065 physical therapist assistants with active Mississippi licenses as of November 7, 2014.
- ❖ The next scheduled Board meeting is January 15, 2015. This meeting is open to the public.
- ❖ All Board members are appointed by the Governor.
- ❖ 110 licensees did not renew their licenses for the licensure period ending June 30, 2014.
- ❖ Teal is the national color chosen to represent the practice of physical therapy.
- ❖ A current, passport-style photo is now required at your renewal time every four years. You should not upload a new photo any time except when required.
- ❖ The office does not have petty cash onsite.
- ❖ No licensee is required to submit paper documentation of continuing education courses when renewing. You only submit certificates verifying courses if you are notified that you have been randomly selected for audit or are currently on CE probationary status.
- ❖ The Board office will be closed on Wednesday, December 24, 2014 and Thursday, December 25, 2014 for Christmas which is a legal state holiday.
- ❖ The Board office will be closed on Thursday, January 1, 2015 and Friday, January 2, 2015 for New Year's which is a legal state holiday.
- ❖ You can update your change of address/employment by logging into your profile. The address must be a complete address with telephone number.

IMPORTANT NOTICE REGARDING LICENSEES' EMPLOYMENT INFORMATION

Part of the application process for a physical therapist or a physical therapist assistant in Mississippi is to provide the name of your employer and the physical address where you will be practicing. However, if you are uncertain of your employment at the time you make application, it is important that you remember to notify the Mississippi State Board of Physical Therapy of your employment information (name of company, physical address, and phone number) as soon as possible after you become employed.

Notification of change of employment is also important. If you make a transition from one employer in Mississippi to another within the state, or even to an employer out-of-state, it is requested that you keep us informed of the physical location where you are practicing for as long as you are licensed in Mississippi.

Notification of new employment or a change in employment may be made in one of the following ways:

1. Go to www.msbpt.ms.gov and select the **Forms** tab on the menu on the home page. Download the **Change of Name and Address** form, print it out, and complete the information in the employment section. Fax the form to (601) 352-2920.

Often a change of employment also means a change in residential (mailing) address. If that is the case, please update your mailing address at the same time, including email address and phone numbers.

2. Due to the online application and renewal process, many licensees are already familiar with how to access their profile online. You may go into your profile and add or make changes in your employment information and also change your mailing address if needed. The data system time stamps such changes so that we have a record of when you made the change.

If you have not accessed your profile previously, please call the office at (601) 352-2918 for instructions and a temporary password.

We appreciate your help in keeping the database as up-to-date as possible.

**Mississippi State Board
of Physical Therapy
Post Office Box 55707
Jackson, MS 39296-5707**



Change of Home Address, Worksite or Name

It is the responsibility of licensees to provide the Board with written notification of address changes (home or work) no later than 30 days after such change is effective according to Part 3103 Rule 1.8. For a name change, a notarized copy of the legal document must accompany the request. Failure to keep your address or name change current will result in a \$25.00 fee for the cost of resending any correspondence or materials.

NAME _____ LICENSE # _____

FORMER NAME _____

FORMER ADDRESS (City, State, Zip) _____ COUNTY _____

NEW ADDRESS (City, State, Zip) _____ COUNTY _____

()
PHONE NUMBER _____ EMAIL ADDRESS _____

FORMER EMPLOYER: _____

PRIMARY EMPLOYER _____ ADDRESS (City, State, Zip) _____ ()
PHONE NUMBER _____

Mail this form to the Mississippi Board of Physical Therapy, P.O. Box 55707, Jackson, MS 39296-5707 or fax to (601) 352-2920.