

MISSISSIPPI STATE BOARD OF PHYSICAL THERAPY



Newsletter

Issue 7

Volume 1

Spring 2014

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Regulation Changes

Attention!! Revised Regulations! Several deletions/changes/additions to the regulations were proposed February 24, 2014 and will become effective May 26, 2014. In addition, an emergency rule adoption regarding photo identification will be effective immediately. The affected rule with its additions and deletions can be found at the Secretary of State's website at www.sos.ms.gov. The changes and the section of the regulations are listed below:

- 1. Added effective immediately as an emergency rule:** Commencing with the licensure renewal period ending June 30, 2014 a licensee shall be required to provide the Board with a **current photo identification** every four (4) years from the date of the Board's receipt of the licensee's previous photo identification. The photo must be an approximate size of 2x2 inches, head and shoulder only, full face, front view, plain white background, standard photo stock paper. Scanned or computer-generated photographs must be printed on photo quality paper and must have no visible pixels or dots. Photos can be uploaded to the licensee's profile or the photo can be mailed into the Board office. **Part 3103 Rule 4.1.3**
- 2. Rule 4.2 Procedure for Renewal of License.** The Board will notify licensees approximately sixty (60) days prior to the end of their licensure period. Failure to receive such notification does not relieve the licensee from the responsibility of meeting all requirements for renewal. The method of renewal is as follows:
 1. Online Renewals – Licensees may apply for renewal and pay the necessary fees via the Internet. In order to renew a license online, licensees will need to access the Board's website at www.msbpt.ms.gov and choose the login button on the bottom left-hand side of the screen;
 2. Continuing education is reported online and licensees are subject to CEU random audits;
 3. Submit the renewal fee;
 4. Renewals should be completed by the end of the licensure period as indicated on the licensee's certificate and identification card;
 5. Renewal applications filed after June 30 are subject to a late fee. **Part 3103 Rule 4.2**
- 3. Rule 4.3 Failure to Renew.** A licensee who does not file with the Board all requirements for renewal before the end of the licensure period will be deemed to have allowed his license to lapse. Failure to submit all renewal requirements on or before September 30 shall result in the necessity of the payment of a reinstatement fee in addition to the late fee and renewal fee. Said licensee may be reinstated by the Board, at its discretion, by the licensee's payment of the renewal fee, the late fee, a reinstatement fee and the submission of required continuing education hours provided said application for reinstatement is made within two (2) years after its last expiration date.

A license may not be reinstated after having lapsed for two (2) consecutive years. A new application must be made and the licensure regulations in effect at that time must be met.

Part 3103 Rule 4.3

Did you know?

- ❖ There are 1,829 physical therapists and 1,007 physical therapist assistants with active Mississippi licenses as of April 2, 2014.
- ❖ The next scheduled Board meeting is April 24, 2014. This meeting is open to the public.
- ❖ The Continuing Education page on the website now has steps to follow for determining whether or not a continuing education course is approved.
- ❖ A current, passport-style photo is now required at your renewal time every four years. You should not upload a new photo any time except when required.
- ❖ The office does not have petty cash onsite.
- ❖ No licensee is required to submit paper documentation of continuing education courses when renewing. You only submit certificates verifying courses if you are notified that you have been randomly selected for audit.
- ❖ The Board office will be closed on Monday, April 28, 2014 which is a legal state holiday.
- ❖ You can update your change of address/employment by logging into your profile. The address must be a complete address with telephone number.

ABPTS Specialty Certifications

If you are **ABPTS certified** in any specialty areas, please send copies of your certificates to the Board office. We will add the information to your profile and place the certificates in your file as supporting documentation.

ATTENTION

Look what's available on our website at www.msbt.ms.gov. Please visit the website frequently for updated information.

You can find:

- Application packet
- Continuing Education – approved courses are available for review
- Current Board members
- How to file a complaint
- Information on how to get a course approved
- Licensure renewal information
- Links to APTA, MPTA, FSBPT and more
- List of current disciplinary actions
- Name/Address change forms and many more
- Practice Act and Rules and Regulations
- Scheduled Board meetings
- Verification of License – check to see if someone is licensed

Complaints & Disciplinary Actions in 2013

Complaints received: 16

Physical Therapists – 7

Physical Therapist Assistants – 6

Non Physical Therapy Practitioners - 3

Disposition of complaints:

1 closed – no action/violation

7 closed – no jurisdiction

2 cease & desist letters

6 pending

New Licensees

The Board is pleased to welcome 51 new licensees to the physical therapy community in Mississippi. These licenses have been issued since the Winter 2013 newsletter. Welcome to the physical therapy practitioner community in Mississippi!!

Physical Therapists:

Adams, James D.
Addison, Trisha H.
Ahrens, Christie Daniels
Barnes, Laron Kate
Bradford, Jeremy L.
Brown, Cynthia L.
Buckner, David J.
Celestine, Janine B.
Chantara, Nicholas S.
Chorley, Brittany J.
Chorley, Seth D.
Daly, Melissa K.
Davis, Cynthia L.

Davis, Dana S.
Elosiebo, Spencer N.
Farmer, Danielle R.
Gautney, Martha A.
Harder, Maegan M.
Imperial, Celeste G.
Jones, Taneshia N.
Key, William A.
Klein, Chelsea A.
Klein, Joseph A.
MacDonald, Lorne T.
Otis, Jessica C.
Page, Stephen B.
Quave, Clarence R.

Quave, Kaitlin Daves
Scott, Carolyn D.
Sinda, Graziella T.
Smith, Haley S.
Villasin, Ernest A.
Zetina, Elaine K.

Physical Therapist Assistants:

Bingham, Tamar M.
Carter, Catherine Elizabeth
Cartwright, Jr., Richard L.
Cooper, Jason A.
Crosby, Mary Katherine
Dwyer, Patrick K.

Haggard, David W.
Jackson, Bobbi J.
Latta, Jennifer Torres
Morgan, Kenneth DeRan
Murphy, Madeline C.
Rodriguez, Jerry
Rosemeyer, Sean M.
Rutherford, Keri J.
Sparkman, Elizabeth A.
Stacy, Jacqueline M.
Weninger, Lindsay Jo
Wiley, Courtney C.

Renewal Options and Reminders

The Board suggests that you keep the following information in mind when renewing your license:

ONLINE AND PAPER RENEWAL APPLICATIONS SHOULD BE SUBMITTED NO EARLIER THAN MAY 1st!!!

Address Changes: Have you moved or had a change in employment? Did you notify the Board office in writing of the change? The Board will mail notices approximately sixty (60) days prior to the end of the licensure period. This means the renewal notice will be mailed around May 1, 2014 to the last home address on file with the Board. Please notify the Board immediately by fax, email or mail if you have recently moved or changed employment. Refer to Part 3103 Rule 1.8 of the regulations.

Completion of renewal application: You will have the option of online or paper renewal. Regardless of which method you choose, verify that you have answered every question, including updating any changes to your personal and professional addresses and telephone numbers and that you have listed all CE courses. The entire address should be included (name, address, city, state, zip and telephone number) in completing your renewal application. The information requested is pertinent for your licensure file. If you are submitting a paper renewal, forms that are missing **ONE** piece of information will be returned as incomplete and may result in a lapsed license if the form is not completed in its entirety prior to the expiration date.

Renewal Fee: The renewal fee is \$150.00 for physical therapists and \$125.00 for physical therapist assistants. If renewing online, you will pay by credit card or electronic check; a paper renewal will need to be paid by check or money order made payable to Mississippi State Board of Physical Therapy (MSBPT).

Continuing Education: If renewing online, list all approved CE courses in the appropriate fields. If submitting a paper renewal, list all approved CE courses on the second page of the renewal application. If you are selected for CE random audit and have not yet received proof of course completion, please refer to Part 3103 Rule 5.2(4) of the regulations (90-proof). **All physical therapists and physical therapist assistants need to be aware that the Board can request to see your continuing education certificates at any time.**

Change of name: If you are requesting a change of name, a copy of a legal document must accompany the name change request. Legal documents consist of a copy of your marriage license, divorce decree, social security card or driver's license.

Be on Time: It is in your best interest to submit the renewal application prior to June 30, 2014 to avoid late and reinstatement fees. Renewal applications completed in their entirety should have their new identification card and licensure seal before the end of the licensure period. Licensees who renew online will be able to update their expiration date in their profile, and the new date is immediately available for verification. The Board staff cannot guarantee that paper applications received after June 13, 2014 will be processed in time for licensees to receive confirmation of renewal in the mail prior to June 30, 2014. **Remember... employers should not let you work until your new renewal licensure information has been received.**

Verify receipt of renewal: If submitting a paper renewal, it is strongly recommended by the Board staff that you send the renewal application by certified or priority mail which requires return receipt.

Failure to renew before the deadline: A licensee who does not file all requirements for renewal before the end of the licensure period will be deemed to have allowed his/her license to lapse. Those individuals whose licenses expire will be required to pay the late fee in addition to the renewal fee. Failure to submit all renewal requirements by September 30 shall result in the necessity of the payment of a reinstatement fee in addition to the late fee and renewal fee. Refer to Part 3103 Rule 4.3 of the regulations. Remember...you may not practice as a physical therapist or as a physical therapist assistant until your license has been reinstated. Practicing with a lapsed license could result in disciplinary action by the Board.

SPECIAL REQUEST: During renewal period, May 1-June 30, the Board office is extremely busy with processing renewals. At the same time we have all of the graduating physical therapists and physical therapist assistants applying for licensure and meeting deadlines for taking the NPTE. **PLEASE NOTE THAT DURING THIS BUSY PERIOD WE MAY NOT BE ABLE TO RESPOND IMMEDIATELY TO YOUR QUESTIONS ABOUT CE COURSE APPROVAL OR WHETHER YOUR RENEWAL APPLICATION HAS BEEN RECEIVED.** We suggest that anyone sending a paper renewal application should send it certified mail so that you will receive a notice when the Board signs for it. If you need to check the approval of a Continuing Education course, please go to the Continuing Education page on the website and follow the NEW INSTRUCTIONS that are posted there concerning CEU APPROVAL. The link you need to select is: **IMPORTANT NOTICE REGARDING CEU APPROVAL. The Board staff thanks you for helping us process renewals and graduate applications in a timely manner.**

Random Audits

The Board is authorized by state statute to enter and make inspections of any place where physical therapy is practiced. Accordingly, the Board through its agents continues random inspections and audits to determine if licensees are in compliance with the Board regulations. During the third and fourth quarters of 2013 and the first quarter of 2014, the following licensees were cited by the Board:

- Richard A. Barker, PT: Failing to display a current licensure certificate and seal.
- Andrew F. Biggs, PT: Failing to display a current licensure certificate.
- Angela A. Forester, PT: Failing to have a current license identification card on premises.
- Casie A. Hilton, PT: Failing to display a current licensure certificate.
- Lauren A. Stuart, PTA: Failing to have a current license identification card on premises.
- Katie J. Walker, PT: Failing to display a current licensure certificate and to have an identification card on premises.
- Robert B. Woods, PTA: Failing to display a current licensure certificate.
- Amy K. Wright, PT: Failing to have a current license identification card on premises.

If licensees cannot locate their current licensure certificate and/or licensure identification card, they may want to purchase the documents from the Board's office. A second inspection for licensees who are not in compliance may be required in the near future.

The Board is authorized to impose a monetary sanction of not less than \$100.00 or not more than \$500.00 for the first violation.

The Board expresses its thanks for the courteous cooperation received by its inspectors at the majority of the sites visited. The Board is also pleased that several sites seemed to be in full compliance with physical therapy laws and regulations. Keep up the good work.

Re-check of Random Audits at this time:

Angela A. Forester, PT In compliance Casie A. Hilton, PT In compliance

Random Audits:

During the third and fourth quarters of 2013, the following practitioners were inspected and audited. The Board is happy to announce their compliance.

- | | |
|---|--|
| Hayley K. Barber, PT In compliance | Karla K. Matheny, PT In compliance |
| Jonathan G. Bass, PT In compliance | Rebecca F. Newman, PT In compliance |
| Richard A. Bell, PT In compliance | Travis H. Pace, PT In compliance |
| Wendy H. Blue, PT In compliance | Alysia K. Parker, PT In compliance |
| Kelly M. Burch, PTA In compliance | Belinda D. Penn, PTA In compliance |
| Nicholas A. Cagle, PT In compliance | Dena L. Pickett, PTA In compliance |
| Sherry T. Colson, PT In compliance | Erik M. Pinter, PT In compliance |
| Caleb T. Cothren, PTA In compliance | Johnna W. Price, PTA In compliance |
| Neil A. Davidson, PTA In compliance | Lauren L. Robertson, PTA In compliance |
| Andrew W. Duggar, PT In compliance | Vickie O. Russell, PT In compliance |
| Tamelia L. Feazell, PTA In compliance | Peter E. Schott, PT In compliance |
| Wade H. Gaston, IV, PT In compliance | Candace M. Smith, PT In compliance |
| Alma M. German, PT In compliance | Robin M. Wall, PTA In compliance |
| Bert S. Haydel, PT In compliance | John K. White, PT In compliance |
| Frederick S. Huffman, PT In compliance | Margaret L. White, PTA In compliance |
| Nicholas P. Johnson, PT In compliance | David L. Whitfield, PTA In compliance |
| Christopher R. Loftin, PT In compliance | Bradley C. Wilson, PT In compliance |
| Mark A. Livingston, PT In compliance | Sierra C. Woolery, PTA In compliance |
| Tonya G. McLendon, PT In compliance | Erica L. Wooten, PTA In compliance |
| Kelly H. Martin, PT In compliance | |

IMPORTANT NOTICE REGARDING CEU APPROVAL

As a physical therapist or physical therapist assistant licensee, it is **YOUR** responsibility to verify that the continuing education (CE) courses you take are courses that meet the requirements of our regulations. To ensure that your courses are approved, please follow the steps listed below:

1. Go to the Continuing Education page on the website (www.msbt.ms.gov) and select the list of approved courses for the appropriate year. To be certain that you are taking courses that are acceptable to the Mississippi State Board of Physical Therapy, it is best to select courses that the Board has reviewed, approved, and placed on this list. **ONLY** courses that have been submitted to the Mississippi Board for review, appear on this list. **ALWAYS** check this list before registering and paying for a course.
2. If a course you would like to take does not appear on our list, you may check the regulations that appear at the top of the list and see if the course information provided to you by the sponsor lists any of the general approvals that we accept, such as APTA. However, if there is any doubt in your mind whether the course is acceptable, you should follow the instructions in #3.
3. **CALL THE SPONSORING ORGANIZATION.** Ask if they have submitted the course to Mississippi and received approval. If they respond that the course is approved in Mississippi, ask the sponsor to fax or email a copy of the approval letter to you. At this point, you may discover that they are relying on the statement in our regulations Part 3103 Rule 5.4 (1) (a) that says that we will accept "Attendance at educational programs where continuing education credit is given and approved by the American Physical Therapy Association (APTA) . . . or any other state Physical Therapy Association educational programs." If that is the case, the sponsor needs to put in writing, either in a letter or an email, a statement indicating approval of the course is "Per Mississippi Regulation Part 3103 Rule 5.4 (1) (a) the course will be accepted by the Mississippi State Board of Physical Therapy. They should also provide you with a list of any other state Physical Therapy Associations that have approved the course.

DO NOT ACCEPT THEIR VERBAL STATEMENT THAT THE COURSE IS APPROVED IN MISSISSIPPI!

The following physical therapists have been approved by action of the Board to practice intramuscular manual therapy as one aspect of the treatment they may provide to their patients:

Michael "Wade" Baskin, PT	Carol Walters, DPT	Wade Hampton "Hamp" Gaston, PT
Elizabeth "Summer" Milliken Thompson, DPT	Luke Bynum, DPT	Paul "Russ" Huddleston, PT
James Pullman, PT	Robyn Roberts, PT	Jennifer Brown, PT
Joe Elmer, PT	Dale Durden Pillow, DPT	Marie Barron, PT
Todd Hooks, PT	Hilary Harder Rendon, PT	Andrew Rothschild, DPT

The Board added a Dry Needling tab to the menu on the website. Information is available about dry needling certification, and a list of approved physical therapists is updated daily.

Good Standing Status Reminders

- All licensees must take two-hours of board-approved programs in ethics/professional responsibility as part of their total CE requirement each licensure period.
- Address changes must be submitted on the change of address form located on the Board's website no later than thirty (30) days after such change is effective. The Board may assess a licensee a fee of \$25.00 for failure to notify the Board of address change.
- You should always verify that a course is approved on the Board's website if you plan to submit it for continuing education credit.
- Failing to report to the Board any unprofessional, incompetent or illegal acts that appear to be in violation of this law or any rules established by the Board is a violation for which a licensed physical therapist or physical therapist assistant may be disciplined.
- Requests to change names must be accompanied by a certified legal document which attests the change (marriage license, etc.)
- The Board and its staff cannot answer questions about Medicare/Medicaid reimbursement requirements or codes. You will need to contact the Medicare/Medicaid office.

Change of Home Address, Worksite or Name

It is the responsibility of licensees to provide the Board with written notification of address changes (home or work) no later than 30 days after such change is effective according to Part 3103 Rule 1.8. For a name change, a notarized copy of the legal document must accompany the request. Failure to keep your address or name change current will result in a \$25.00 fee for the cost of resending any correspondence or materials.

NAME

LICENSE #

FORMER NAME

FORMER ADDRESS (City, State, Zip)

COUNTY

NEW ADDRESS (City, State, Zip)

COUNTY

()

PHONE NUMBER

EMAIL ADDRESS

FORMER EMPLOYER:

()

PRIMARY EMPLOYER

ADDRESS (City, State, Zip)

PHONE NUMBER

Mail this form to the Mississippi Board of Physical Therapy, P.O. Box 55707, Jackson, MS 39296-5707 or fax to (601) 352-2920.

**Mississippi State Board
of Physical Therapy
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