

Board of Physical Therapy

P. O. Box 55707 - Jackson, MS 39296-5707

Stephanie Boyette

AGENCY

ADDRESS

CHIEF EXECUTIVE OFFICER

	Actual Expenses June 30,2024	Estimated Expenses June 30,2025	Requested For June 30,2026	Requested Over/(Under) Estimated	
				AMOUNT	PERCENT
I. A. PERSONAL SERVICES					
1. Salaries, Wages & Fringe Benefits (Base)	158,535	219,362	219,362		
a. Additional Compensation			5,884		
b. Proposed Vacancy Rate (Dollar Amount)					
c. Per Diem	1,640	1,200	1,640	440	36.67%
Total Salaries, Wages & Fringe Benefits	160,175	220,562	226,886	6,324	2.87%
2. Travel					
a. Travel & Subsistence (In-State)	6,764	7,000	7,000		
b. Travel & Subsistence (Out-Of-State)		1,000	1,000		
c. Travel & Subsistence (Out-Of-Country)					
Total Travel	6,764	8,000	8,000		
B. CONTRACTUAL SERVICE S (Schedule B)					
a. Tuition, Rewards & Awards					
b. Communications, Transportation & Utilities	10,354	9,000	9,000		
c. Public Information					
d. Rents	29,390	29,400	29,400		
e. Repairs & Service					
f. Fees, Professional & Other Services	47,966	54,855	54,855		
g. Other Contractual Services	3,541	3,600	3,600		
h. Data Processing	11,732	17,600	17,600		
i. Other					
Total Contractual Services	102,983	114,455	114,455		
C. COMMODITIES (Schedule C)					
a. Maintenance & Construction Materials & Supplies					
b. Printing & Office Supplies & Materials	445	1,000	1,000		
c. Equipment, Repair Parts, Supplies & Accessories					
d. Professional & Scientific Supplies & Materials					
e. Other Supplies & Materials	4,015	5,500	5,500		
Total Commodities	4,460	6,500	6,500		
D. CAPITAL OUTLAY					
1. Total Other Than Equipment (Schedule D-1)					
2. Equipment (Schedule D-2)					
b. Road Machinery, Farm & Other Working Equipment					
c. Office Machines, Furniture, Fixtures & Equipment					
d. IS Equipment (Data Processing & Telecommunications)		4,000	4,000		
e. Equipment - Lease Purchase					
f. Other Equipment					
Total Equipment (Schedule D-2)		4,000	4,000		
3. Vehicles (Schedule D-3)					
4. Wireless Comm. Devices (Schedule D-4)					
E. SUBSIDIES, LOANS & GRANTS (Schedule E)					
TOTAL EXPENDITURES	274,382	353,517	359,841	6,324	1.79%
II. BUDGET TO BE FUNDED AS FOLLOWS:					
Cash Balance-Unencumbered	1,485,750	1,549,175	1,590,658	41,483	2.68%
General Fund Appropriation (Enter General Fund Lapse Below)					
State Support Special Funds					
Federal Funds _____ Other Special Funds (Specify) _____					
Physical Therapy Fund	337,807	395,000	340,000	(55,000)	(13.92%)
Less: Estimated Cash Available Next Fiscal Period	(1,549,175)	(1,590,658)	(1,570,817)	(19,841)	(1.25%)
TOTAL FUNDS (equals Total Expenditures above)	274,382	353,517	359,841	6,324	1.79%
GENERAL FUND LAPSE					
III: PERSONNEL DATA					
Number of Positions Authorized in Appropriation Bill					
a.) Perm Full	3	3	3		
b.) Perm Part					
c.) T-L Full					
d.) T-L Part					
Average Annual Vacancy Rate (Percentage)					
a.) Perm Full					
b.) Perm Part					
c.) T-L Full					
d.) T-L Part					

Approved by: _____ Submitted by: _____ Date: _____
 Official of Board or Commission
 Budget Officer: Denise De Rossette / Denise@cornerstonems.org Phone Number: 601-540-4485 Title: _____

**NARRATIVE OF SPECIAL FUNDS DETAIL AND TREASURY
FUND/BANK ACCOUNTS**

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Board of Physical Therapy (837-00)

Name of Agency

OTHER SPECIAL FUNDS

The special funds to support this agency primarily come from the fees generated through licensure of physical therapists and physical therapist assistants. Funds are generated through a fee schedule that includes, but is not limited to, those for applications, initial license fees, renewal license fees, license certificate and ID card replacement fees, license verification, continuing education approval requests and public records document requests.

The licenses are issued every two years. The Board divides the renewal period in order to generate fees annually. Even with this division, fees collected in the odd number years have been slightly higher than even numbered years.

TREASURY FUND / BANK

The Board of Physical Therapy collects fees from licensure and examination and deposits them into the Board's bank account before transferring them to the State Treasury.

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PROGRAM DECISION UNITS
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Board of Physical Therapy

1 - Licensure & Regulation

Name of Agency

Program Name

	A	B	C	D	E	F	G	
EXPENDITURES	FY 2025 Appropriated	Escalations By DFA	Non-Recurring Items	Fully Fund Per Diem Amounts	Salary Progressions	Total Funding Change	FY 2026 Total Request	
SALARIES	220,562			440	5,884	6,324	226,886	
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER	220,562			440	5,884	6,324	226,886	
TRAVEL	8,000						8,000	
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER	8,000						8,000	
CONTRACTUAL	114,455						114,455	
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER	114,455						114,455	
COMMODITIES	6,500						6,500	
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER	6,500						6,500	
CAPTITAL-OTE								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
EQUIPMENT	4,000						4,000	
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER	4,000						4,000	
VEHICLES								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
WIRELESS DEV								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
SUBSIDIES								
GENERAL								
ST. SUP. SPECIAL								
FEDERAL								
OTHER								
TOTAL	353,517			440	5,884	6,324	359,841	

FUNDING

GENERAL FUNDS								
ST. SUP. SPCL FUNDS								
FEDERAL FUNDS								
OTHER SP. FUNDS	353,517			440	5,884	6,324	359,841	
TOTAL	353,517			440	5,884	6,324	359,841	

POSITIONS

GENERAL FTE								
ST. SUP. SPCL. FTE								
FEDERAL FTE								
OTHER SP. FTE	3.00						3.00	
TOTAL	3.00						3.00	

PRIORITY LEVEL :

				2	1			
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PROGRAM NARRATIVE

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

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Board of Physical Therapy

1 - Licensure & Regulation

Name of Agency

Program Name

I. Program Description:

The mission of the Mississippi State Board of Physical Therapy is to safeguard the public health, safety, and welfare of citizens by establishing minimum qualifications, creating exclusive titles corresponding to the level of qualifications and regulating the competency of individuals who wish to offer physical therapy services in the State of Mississippi.

Through the licensing program, the Board sets standards for the practice of physical therapy and the qualifications for physical therapy practitioners in the State of Mississippi and issues licenses to physical therapists and physical therapist assistants. These standards promote the highest degree of professional conduct by licensees and safeguard the public health, safety and welfare by establishing minimum qualifications for practitioners under authority of the Mississippi Physical Therapy Practice Law, Sections 73-23-21 et seq. the Mississippi Code of 1972, annotated. Initial licensure is through examination or reciprocity. Continued licensure is through license renewal that requires meeting the continuing education requirements, complying with the practice and professional conduct standards and submitting the re-licensure fee along with the application by a specified date.

II. Program Objective:

The overall objective of the program is to regulate the practice of physical therapy within the State of Mississippi. Specific objectives include:

1. Develop and implement quality standards required for individuals to obtain a license or advanced certification as physical therapists or physical therapist assistants including ongoing continuing education.
2. Oversee online renewal process for compliance with continuing competency, ethics and updated photos.
3. Establish procedures to ensure compliance with standards, laws, rules and regulations.
4. Regulate and enforce state laws, rules and regulation.
5. Monitor current best physical therapy practices.
6. Investigate complaints, hold hearings when appropriate and implement action as needed.

III. Current program activities as supported by the funding in Columns 6-15 (FY 2025 & FY 2026 Increase/Decrease for continuations) of MBR-1-03 and designated Budget Unit Decisions columns of MBR-1-03-A:

(D) Fully Fund Per Diem Amounts:

The Board member activities and meetings have increased. An additional \$440 is needed in this specific salary line item.

(E) Salary Progressions:

Two of the three employees will be hired in FY25 due to a retirement of one staff member and the filling of a vacant position that is currently under recruitment. Since the two new employees will be hired at the starting salary, the Board wishes to increase their salaries by 3% each in FY26. The Board also desires to increase the salary of its long tenured Director by 3% to reward her continued service to the Board since its inception.

PROGRAM PERFORMANCE MEASURES

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994

* 0.00 in the "APPRO" column may indicate the measure is not in the agency appropriations bill.

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Board of Physical Therapy (837-00)

1 - Licensure & Regulation

Name of Agency

PROGRAM NAME

PROGRAM OUTPUTS: (This is the measure of the process necessary to carry on the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	FY 2024 APPRO	FY 2024 ACTUAL	FY 2025 ESTIMATED	FY 2026 PROJECTED
1 Number of PT and PTA Licenses Issued	0.00	0.00	0.00	0.00
2 Complaints Received (Number of)	0.00	0.00	0.00	0.00

PROGRAM EFFICIENCIES: (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	FY 2024 APPRO	FY 2024 ACTUAL	FY 2025 ESTIMATED	FY 2026 PROJECTED
1 The efficiencies are measured by the cost to issue each licence	0.00	0.00	0.00	0.00

PROGRAM OUTCOMES: (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	FY 2024 APPRO	FY 2024 ACTUAL	FY 2025 ESTIMATED	FY 2026 PROJECTED
1 Issue Licenses within 2 days	0.00	0.00	0.00	0.00
2 Complaints will be reviewed and assigned. The number of days for the staff response is reflected	0.00	0.00	0.00	0.00

MISSISSIPPI STATE BOARD OF PHYSICAL THERPAY MEMBERS
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Board of Physical Therapy (837-00)

Name of Agency

A. Explain Rate and manner in which board members are reimbursed:

The Board members receive the standard per diem of \$40 a day and reimbursement for travel at the state rates.

B. Estimated number of meetings FY 2025:

The Board meets 6 times a year.

C. Board Members	City, Town, Residence	Appointed By	Date Appointed	Length of Term
1. Virginia "Jenny" Beyan	Oxford, MS	Gov. Reeves	07/01/2019	6/30/2023
2. Bill "Cris" Brown	Flora, MS	Gov. Reeves	07/01/2020	6/30/2024
3. Robert Dews	Hattiesburg, MS	Gov. Reeves	07/01/2020	6/30/2024
4. Leonard "Cooper" Lewis	Sardis, MS	Gov. Reeves	07/01/2021	6/30/2025
5. Dock Daniel	Madison, MS	Gov. Reeves	07/01/2022	6/30/2026
6. Laine Murret	Hattiesburg, MS	Gov. Reeves	07/01/2022	6/30/2026
7. Cheryl Ware	Belden, MS	Gov. Reeves	07/01/2023	6/30/2027

Identify Statutory Authority (Code Section or Executive Order Number)*

73-23-31 et seq of Mississippi Code of 1972, annotated

*If Executive Order, please attach copy.

**SCHEDULE B
CONTRACTUAL SERVICES
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Board of Physical Therapy (837-00)

Name of Agency _____

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2024	(2) Estimated Expenses FY Ending June 30, 2025	(3) Requested for FY Ending June 30, 2026
A. Tuition, Rewards & Awards (61050xxx-61080xxx)			
61050000 Tuition			
61060000 Employee Training			
61070000 Travel Related Reg			
61080000 Rewards & Awards			
Total			
B. Transportation & Utilities (61100xxx-61200xxx)			
61100000 Transportation of Good			
61110000 Postal Services	10,354	9,000	9,000
61200000 Utilities			
Total	10,354	9,000	9,000
C. Public Information (61300xxx-6131xxxx)			
61300000 Advert & Public Info			
61310000 Promotional Expense			
Total			
D. Rents (61400xxx-61490xxx)			
61400000 Building & Floor Space Rental	26,250	26,250	26,250
61420000 Equipment Rental	3,140	3,150	3,150
61450000 Conference Rooms, Exhibits and Display Rentals			
61490000 Other Rentals			
Total	29,390	29,400	29,400
E. Repairs & Service (61500xxx)			
61500000 Repairs and Maintenance Services			
Total			
F. Fees, Professional & Other Services (6161xxxx-61699xxx)			
61600000 Inter-Agency Fees	9,131	9,607	9,607
61660000 Accounting and Financial Services	22,000	23,000	23,000
61670000 Legal and Related Services	300	1,500	1,500
61680000 Medical Services			
61690000 Fees and Services	1,800	4,600	4,600
61695000 Prof Fees Travel 1099			
61696000 Prof Fees Travel Non-1099			
616x0000 Contract Worker Expenses	14,735	16,148	16,148
Total	47,966	54,855	54,855

**SCHEDULE B
CONTRACTUAL SERVICES
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Board of Physical Therapy (837-00)

Name of Agency _____

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2024	(2) Estimated Expenses FY Ending June 30, 2025	(3) Requested for FY Ending June 30, 2026
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G. Other Contractual Services (61700xxx-61790xxx, 61900xxx)

61700000 Insurance Fees and Services	400	400	400
61705000 Banking and Credit Card Fees			
61710000 Membership Dues	2,700	2,700	2,700
61715000 Trade Subscription			
61735000 Salvage, Demo, removal			
61900000 Procurement Card - Contractual Purchases	441	500	500
Total	3,541	3,600	3,600

H. Information Technology (61800xxx-61890xxx)

61618000 Cellular Usage	584	625	625
61800000 Basic Telephone			
61803000 Long Distance Charges			
61806000 Data Line and Network Charges	263	775	775
61824000 Satellite Voice Transmission			
61830000 IT Professional Fees - Outside Vendor			
61831000 Wireless Data Transmission	1,188	1,250	1,250
61836000 Outsourced IT Solutions - Outside Vendor		4,000	4,000
61839000 Software Acq., Installation & Maintenance	7,486	8,200	8,200
61842000 Rental of IT Equipment			
61845000 Off-site Storage of IS Software			
61848000 Maintenance Repair of IT Equipment			
61850000 Payments to ITS	2,211	2,750	2,750
Total	11,732	17,600	17,600

I. Other (61910xxx-61990xxx)

61910000 Petty Cash Expense - Contractual			
61920000 Travel Related Contractual Reimbursements			
61960000 Prior Year Expense - Contractual			
Total			

Grand Total

(Enter on Line 1-B of Form MBR-1)

	102,983	114,455	114,455
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Funding Summary:

General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds	102,983	114,455	114,455

**SCHEDULE B
CONTRACTUAL SERVICES**
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Board of Physical Therapy (837-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2024	(2) Estimated Expenses FY Ending June 30, 2025	(3) Requested for FY Ending June 30, 2026
Total Funds	102,983	114,455	114,455

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**SCHEDULE C
COMMODITIES**

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Board of Physical Therapy (837-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2024	(2) Estimated Expenses FY Ending June 30, 2025	(3) Requested for FY Ending June 30, 2026
A. Maintenance & Constr. Materials & Supplies (62000xxx, 62015xxx)			
61050000 Tuition			
61060000 Employee Training			
61070000 Travel Related Reg			
Total			
B. Printing & Office Supplies & Materials (62010xxx, 62085xxx, 62100xxx, 62125xxx, 62400xxx)			
62085000 Office Supplies and Materials	445	1,000	1,000
62100000 Printing Costs and Supplies			
62400000 Furniture and Equipment			
Total	445	1,000	1,000
C. Equipment Repair Parts, Supplies & Acces. (6205xxxx, 62072xxx, 62110xxx, 62115xxx, 62120xxx, 62130xxx)			
62050000 Fuel			
62055000 Fuel Card Repairs and Maintenance			
62115000 Parks & Access - Office, IT and Other Equip			
62130000 Tires and Tubes			
Total			
D. Professional & Sci. Supplies and Materials (62025xxx, 62030xxx, 62070xxx, 62095xxx, 62105xxx, 6212xxxx)			
62025000 Education Supplies			
62070000 Lab and Medical Supplies			
62095000 Photographic Supplies and Processing			
62105000 Promotion Materials			
Total			
E. Other Supplies & Materials (62005xxx, 62015xxx, 62020xxx, 62035xxx, 62040xxx, 62045xxx, 62060xxx, 62065xxx, 62075xxx-62080xxx, 62090xxx, 62115xxx, 62135xxx, 62140xxx, 62405xxx, 62415xxx, 62500xxx-62999xxx)			
62020000 Decals And Signs			
62040000 Food for Business Meetings	1,110	1,200	1,200
62045000 Food for Persons			
62060000 Janitorial and Cleaning Supplies			
62078000 Other Miscellaneous Supplies			
62135000 Uniforms and Apparel		1,000	1,000
62405000 Vehicle Equipment			
62415000 Computers and Computer Equipment			
62900000 Procurement Card - Commodity Purchases	2,864	3,300	3,300
62910000 Petty Cash Expenses - Commodities			
62920000 Reimbursable Travel - Commodities	41		

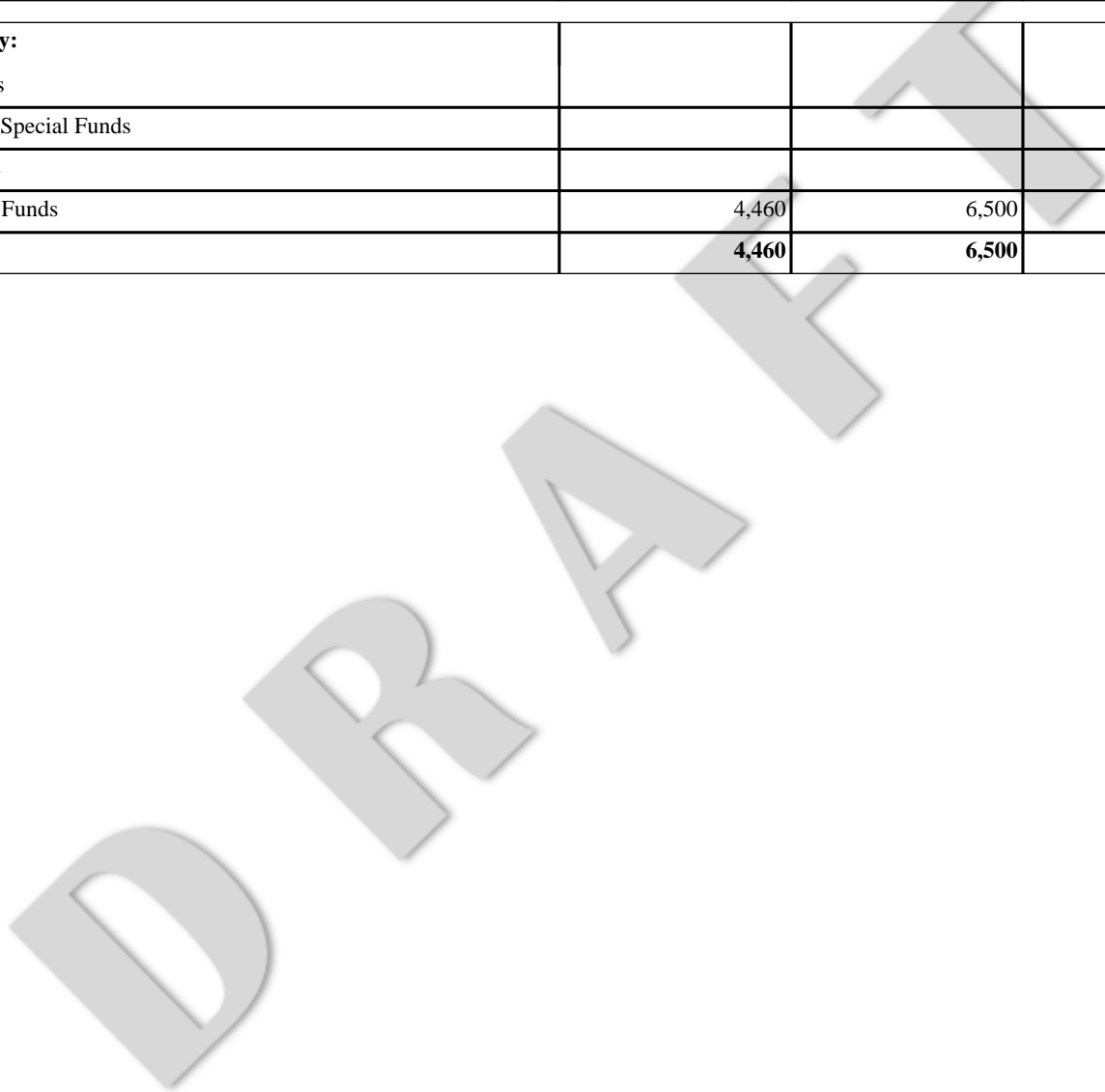
**SCHEDULE C
COMMODITIES**

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Board of Physical Therapy (837-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2024	(2) Estimated Expenses FY Ending June 30, 2025	(3) Requested for FY Ending June 30, 2026
62960000 Prior Year Expense - Commodities			
Total	4,015	5,500	5,500
Grand Total <i>(Enter on Line 1-C of Form MBR-1)</i>	4,460	6,500	6,500
Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds	4,460	6,500	6,500
Total Funds	4,460	6,500	6,500



**SCHEDULE D-2
CAPITAL OUTLAY EQUIPMENT
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Board of Physical Therapy (837-00)

Name of Agency

EQUIPMENT BY ITEM	Act. FY Ending June 30, 2024		Est. FY Ending June 30, 2025		Req. FY Ending June 30, 2026	
	No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Total Cost

D. IT/IS Equipment (DP & Telecommunications) (63200xxx)						
IT Equipment Replacements (Employee Desktops and Member Laptops)			3	4,000	5	4,000
Total				4,000		4,000

Grand Total <i>(Enter on Line 1-D-2 of Form MBR-1)</i>				4,000		4,000
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Funding Summary:						
General Funds						
State Support Special Funds						
Federal Funds						
Other Special Funds				4,000		4,000
Total Funds				4,000		4,000



FEES, PROFESSIONAL AND OTHER SERVICES
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Board of Physical Therapy (837-00)

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2024	(2) Estimated Expenses FY Ending June 30, 2025	(3) Requested Expenses FY Ending June 30, 2026	Fund Source
61600000 Inter-Agency Fees					
XXX New/ Comp. Rate:		9,131	9,607	9,607	
Total 61600000 Inter-Agency Fees		9,131	9,607	9,607	
616x0000 Contract Worker Expenses					
Contract Fringe/FICA Comp. Rate: 7.65%	N	1,047	1,148	1,148	Special
Raven/Office Support Comp. Rate:	N	13,688	15,000	15,000	Special
Total 616x0000 Contract Worker Expenses		14,735	16,148	16,148	
61660000 Accounting and Financial Services					
Cornerstone Consulting Group, Inc/Operational, Fiscal and HR Comp. Rate: \$1,400/Month; \$4,000 Internal Control and	N	22,000	23,000	23,000	Special
Total 61660000 Accounting and Financial Services		22,000	23,000	23,000	
61670000 Legal and Related Services					
Dana Gorden/Court Reporter Comp. Rate: \$300/Hearing	N	300	1,500	1,500	Special
Total 61670000 Legal and Related Services		300	1,500	1,500	
61690000 Fees and Services					
American Solutions for Business/Printing Seals Comp. Rate: \$.27/Each	N		1,000	1,000	Special
Automation Design and Solutions/Fingerprinting Comp. Rate: \$4/Each	N	1,000	1,500	1,500	Special
Magcor Industries/Printing Comp. Rate: \$1/Each	N	800	2,100	2,100	Special
Total 61690000 Fees and Services		1,800	4,600	4,600	
GRAND TOTAL		47,966	54,855	54,855	